

Village Board of Trustees Agenda

Sandra "Sandy" Frum Board Room
1225 Cedar Lane Northbrook, IL 60062
Tuesday, August 26, 2025

7:30 PM

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **SWEARING IN OF DEPUTY CHIEF BRYAN MEENTS, COMMANDER JOHN SEILER, COMMANDER JONATHAN SALMI, SERGEANT MATTHEW PLACEK, AND OFFICER JAMES HOPPERS**

4. **MINUTES APPROVAL**

A. August 12, 2025 Regular Board Meeting Minutes for Approval

5. **PUBLIC COMMENT TIME**

This agenda item is reserved for members of the public who desire to address the Village Board on a topic that is within purview and jurisdiction of the Village Board, but that is not listed in another location on the agenda. If you would like to speak about a matter that is listed on the agenda, we ask that you wait until that agenda item is called, and we will give you an opportunity to speak then. If your matter is on the "Consent Agenda", please let us know if you would like us to remove that matter so that you can speak about it.

Anyone desiring to speak should fill out a written speaker form (located in the back of the Board Room) and submit it to the Village Clerk. "Public Comment Time" is not a forum for open dialogue or engagement with members of the Village Board.

Rather, it is intended as an opportunity for you to make comments to the Village Board. While the Village Board will not immediately respond to public comments at this meeting, or engage in a back and forth discussion during the meeting, please be assured that the Board is actively listening to all comments, thoughts, and suggestions.

All speakers will be limited to a total of three minutes. We request that everyone be respectful, civil, and non-repetitive; and we ask that members of the audience refrain from applauding or making any other comments during or after any speaker. Thank you for your understanding and taking the time to contribute to the success of our community.

6. **MANAGER'S REPORT**

7. **WARRANT LIST**

- A. Review and Approval of Escrow Deposits/Performance Bond Refunds Processed Between August 1, 2025 - August 15, 2025
- B. Review and Approval of Payments Processed Between August 1, 2025 - August 15, 2025

8. **PRESIDENT'S REPORT**

Community Moment

- A. A Proclamation Recognizing Chamber of Commerce Week
- B. A Proclamation Recognizing September as National Suicide Prevention Awareness Month

9. **CONSENT AGENDA**

The matters listed for consideration on the Consent Agenda are matters that appear to have the unanimous support of the Board of Trustees. The Village President will review, designate the resolution or ordinance number for passage and then inquire if any

member of the Board or member of the public objects to any item on the Consent Agenda. If any objections are raised, the matter will be removed from the Consent Agenda and relocated to a location on this agenda for consideration during the appropriate Board Committee report. If no objection is voiced, the Village President will request a motion and second for passage of all items listed. The resultant roll call vote on the Consent Agenda will be applicable to each individual agenda item.

- A. [A Resolution Approving the Renewal of an Annual Subscription for Cybersecurity Services from the Center for Internet Security](#)
This Resolution approves the renewal of an annual subscription for cybersecurity monitoring and mitigation services from the Center for Internet Security (CIS).
- B. [A Resolution Approving a Retroactive First Amendment and Renewal of a Contract for Cross Connection Control Program Oversight Services with Backflow Solutions, Inc. of Alsip, Illinois](#)
In September 2019, the Village entered into a contractual agreement with Backflow Solutions, Inc. for the management of the Village's Cross Connection Control Program. Since September 2023, upon expiration of the Agreement, Backflow Solutions, Inc. has provided services at the original contract terms and price. This item will retroactively renew the Contract to allow for the payment of the Services provided during the expired time period.
- C. [A Resolution Waiving Competitive Bidding and Authorizing an Agreement for Cross Connection Control Program Oversight Services with Backflow Solutions, Inc. of Alsip, Illinois](#)
A Contract for Cross Connection Control Program Oversight Services for a maximum period of one year to succeed a First Amendment and Renewal of a contract with Backflow Solutions, Inc. of Alsip, Illinois to manage an active cross connection program has been prepared.
- D. [An Ordinance Authorizing the Disposal of Surplus Property and Approving an Agreement with Seagrave Fire Apparatus, LLC of Clintonville, WI for the Purchase of a Replacement Fire Engine](#)
A Village owned fire engine is scheduled to be decommissioned and disposed of following its 20-year service life. A new fire engine is being purchased to replace it.
- E. [A Resolution Authorizing an Agreement for Roof Maintenance Services and Emergency Repairs with Weatherguard Roofing Co. of Elgin, Illinois](#)
The Public Works Department is responsible for the maintenance of all Village-owned buildings. Occasionally, the roofs of these buildings require maintenance to repair leaks, minor deficiencies, and emergency services. The Public Works Department seeks contractual assistance to resolve these issues and prevent damage to Village-owned buildings on an as needed basis.
- F. [A Resolution Approving a Service Order for an Internet Service Upgrade with Comcast Business](#)
This Resolution approves a service order to upgrade the Village's existing Internet service with Comcast Business.

- G. [An Ordinance Amending the Fiscal Year 2026 Annual Budget for the Village of Northbrook, Illinois](#)
On a continual basis, staff evaluates expenditures to ascertain that there are no significant budget overages which may be due to various factors, including but not limited to, supply chain issues, unexpected capital costs, etc. Staff then brings forward an Ordinance for amending the adopted budget to appropriate necessary funds that consist of carryforward appropriations from the prior year, reallocations between or among accounts, and new money requests.
- H. Motion to Approve the July 22, 2025 Closed Session Minutes held during the Committee of the Whole of the Village Board

10. ADMINISTRATION AND FINANCE

- A. [An Ordinance Amending Chapter 23 of the Northbrook Municipal Code, as Amended, Imposing a Municipal Grocery Retailers' Occupation Tax and Municipal Grocery Service Occupation Tax](#)
This ordinance will provide a continuation of a 1% grocery tax in calendar year 2026, consistent with the current tax enacted by the State of Illinois through the end of calendar year 2025. Pursuant to Public Act 103-0781, the Village Board is required to adopted a local ordinance in order to continue to receive its 1% grocery tax.

11. PLANNING AND ECONOMIC DEVELOPMENT

12. COMMUNITY AND SUSTAINABILITY

13. HOUSING

14. LABOR RELATIONS

15. PUBLIC WORKS AND FACILITIES

- A. [A Resolution Accepting Design Development Phase for a new Fire Station #11 to be located at 820 Dundee Road and an adaptive reuse of 3504 Commercial Avenue for a new Fleet Maintenance Garage and Directing the Development of Construction Drawings](#)
As reviewed at the August 12, 2025, Committee of the Whole Meeting, final design for the new Fire Station #11 and new Fleet Maintenance Garage is complete and both projects are ready to move to development of Construction Documents.
- B. [A Resolution Amending the Master Construction Manager Agreement for the First Partial Guaranteed Maximum Price for Bid Package 1 Items Associated with the Fleet Maintenance Garage with Leopardo Companies, Inc. of Hoffman Estates, Illinois.](#)
As reviewed at the August 12, 2025, Committee of the Whole Meeting, this action approves initial site work and early ordering of items for the new Fleet Maintenance Garage and will allow specified work to proceed once applicable permits have been issued to the Village.

- C. [A Resolution Amending the Master Construction Manager Agreements for the First Partial Guaranteed Maximum Price for Bid Package 1 Items Associated with Fire Station #11 with Leopardo Companies, Inc. of Hoffman Estates, Illinois.](#)

As reviewed at the August 12, 2025, Committee of the Whole Meeting, this action approves initial site work and early ordering of items for the new Fire Station 11 and will allow specified work to proceed once applicable permits have been issued to the Village.

16. PUBLIC SAFETY

- A. [An Ordinance Amending Chapter 16 of the Northbrook Municipal Code, as Amended, Regarding Electric Scooters, Electric Bicycles, and Other Motor-Driven Vehicles](#)

With the increasing popularity of electric bicycles (e-bikes) and electric scooters (e-scooters), the Police Department has seen a measured increase in the number of complaints regarding this popular new mode of transportation. The adoption of an ordinance to provide increased enforcement tools will improve community welfare and safety.

17. COMMUNICATIONS AND OUTREACH

18. REMARKS FOR THE GOOD OF THE ORDER

19. CLOSED SESSION

20. ADJOURN

The Village of Northbrook is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are requested to promptly contact the Village of Northbrook at (847) 272-5050, or the Illinois Relay Center at (800) 526-0844, to allow the Village of Northbrook to make reasonable accommodations for those persons.